



### 2018 Annual Center Membership Application & Profile

If you operate more than one Child Care Center, please reproduce this form, fill out a membership application and center profile for each Center, and mail them as a group. Please include all centers under common ownership. A copy of your child care license must be submitted with your application. MSCCA is a 501(c)(3) Charitable Organization, EIN:52-1398476

TOTAL NUMBER OF ALL CENTERS IN YOUR ORGANIZATION: \_\_\_\_\_ Year your center joined MSCCA \_\_\_\_\_

TOTAL NUMBER OF EMPLOYEES AT THIS CENTER: \_\_\_\_\_ MD LICENSE NO: \_\_\_\_\_

LICENSED CAPACITY OF THIS CENTER: \_\_\_\_\_ FOR PROFIT: \_\_\_\_\_ NON-PROFIT: \_\_\_\_\_

ACCEPT CHILD CARE SUBSIDY VOUCHERS (Yes/No): \_\_\_\_\_ PARTICIPANT IN MD EXCELS (Yes/No) \_\_\_\_\_

CENTER LISTING CONTACT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

NAME OF CENTER: \_\_\_\_\_

STREET: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ COUNTY: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL:(Required) \_\_\_\_\_ Center Website: \_\_\_\_\_

(Include your center OR at-home Email contact to ensure receipt)

**MEMBERSHIP DUES FOR CALENDAR YEAR 2018**

MSCCA Center Membership and benefits includes all staff as members. Copy your center membership certificate for all staff.  
 Calculate formula = Licensed capacity (OCC license) x \$3.75  
 If you are a Published participating program in the MD EXCELS at the time of application for 2018, please deduct 10% off total MSCCA membership dues!

2018 MSCCA Dues (OCC License capacity \_\_\_\_\_ x \$3.75) \$ \_\_\_\_\_

- MSCCA has a MINIMUM dues requirement of \$105.00 if your program capacity is under 33 children
- MSCCA has a MAXIMUM dues cap not to exceed \$2500.00 should the same owner have more than 15 centers

Tax deductible voluntary contribution/support to MSCCA Passion for Excellence Grant/Scholarship for members  
\$5.00 \_\_\_\_\_ \$15.00 \_\_\_\_\_ \$25.00 \_\_\_\_\_ Other \$ \_\_\_\_\_

Tax deductible voluntary contribution/support to MSCCA for Professional Advocacy for members  
\$50.00 \_\_\_\_\_ \$75.00 \_\_\_\_\_ \$100.00 \_\_\_\_\_ Other \$ \_\_\_\_\_

National Child Care Association Annual Dues=\$16.00 (optional) \$ \_\_\_\_\_

**TOTAL \$ \_\_\_\_\_**

Payment options:

Check Enclosed \_\_\_\_\_ (Please make checks payable to MSCCA) Check # \_\_\_\_\_

Charge to: \_\_\_\_\_ VISA \_\_\_\_\_ MC \_\_\_\_\_ Amex \_\_\_\_\_ Account Number: \_\_\_\_\_

Expires: \_\_\_\_\_ (required) \_\_\_\_\_ CVV Code (Required to include the 3-digit CVV code on the back of your card for VISA - MC Charges, 4 digits on front of card for Amex)

Print Cardholder Name: \_\_\_\_\_ Zip Code for billing \_\_\_\_\_ (required)

Print Company name (if it appears on your card): \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Requirements to process and insure membership include the completed application, full payment and a copy of your MSDE Child Care License. Please mail all 3 components to: MSCCA 2810 Carrollton Road, Annapolis, MD. 21403 or Email all requirements to [mscca1@comcast.net](mailto:mscca1@comcast.net) or apply on website at [www.mscca.org](http://www.mscca.org) Phone: 410-820-9196  
Retain a copy for your records