

Maryland State Child Care Assoc. Wash. Co. Chapter

MINUTES

OCTOBER 23, 2018

APPLES FOR CHILDREN

MEETING CALLED BY	Terry Kitchen
TYPE OF MEETING	Information/business
ATTENDEES	Claudia Martin, Kelli Kittel, Laura Kefauver, Jen Whittington, Kim Ritchey, April Singleton, Heather Tosten, Charles Wainwright, Trina Johnson, Petrea Hicks (guest speaker)

Agenda topics

10 MINUTES

INTRODUCTIONS

TERRY

DISCUSSION	Chapter business – we need nominations for chairperson or co-chairs for our chapter beginning in January. Send nominations to Terry. Terry will send out ballot in November to vote and will announce winner at Nov. meeting (11/27)	
NOV. MEETING	Chris Peusch, Exec. Dir. MSCCA, has offered to host a "Meet and Greet" at our November meeting. The meeting will be held in the evening. Discussed possible locations at local restaurants. Barefoot Bernie's was recommended due to location on Dual Highway.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Contact restaurant to set up meeting and let everyone know details	Terry	Nov. 9
Send out ballot for voting on chairperson after nominations are in	Terry	Nov. 13

45 MINS.

PETREA HICKS

DISCUSSION	EXCELS updates (2.0, badges) Petrea shared information about EXCELS 2.0, which was supposed to be live on 10/23, the date of the meeting. The website was not available during the meeting. Workshops will be offered on the EXCELS 2.0 throughout the State, at CCR&R locations and other places. Programs can also arrange to have a workshop on-site for their staff. Everyone should take the training on EXCELS 2.0. Contact Petrea or Darlene Schmidt for more information. Biggest change in 2.0 is that your email address is your new username; password should be the same; you can reset if needed.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

5 MINS.

NEW BUSINESS

CHUCK WAINWRIGHT

DISCUSSION	MSCCA membership forms are available for 2019 and invoices will be sent to current members next month. The MSCCA Conference by the Sea will be held May 2 – 5. Watch for conference details on the MSCCA website. Location to be determined. Last year over 800 people attended so we may need a bigger venue.
CONCLUSIONS	

OBSERVERS	
RESOURCE PERSONS	
SPECIAL NOTES	

