

Prekindergarten Expansion Grant

Budget Narrative - July 1, 2021 – June 30, 2022

Directions: Please provide a detailed description of the requested funds that will be spent by using the categories listed below. For Community Based Programs, Transfer the subtotals of these categories onto line 214 (Community Services) of the enclosed MSDE Budget Form. Then list the total requested budget amount on the line *TOTAL EXPENDITURES BY OBJECT*. Sign and date the MSDE C-125 Budget Form.

Line Item	Requested Amount	In-Kind Contribution	Total
1. - Salaries and Wages (List separately for each position. Teacher salary must be commensurate to local school system).			
Subtotal			
2. Contracted Services			
Subtotal			
3. Supplies and Materials (including classroom furniture)			
Subtotal			
4. Other Charges (e.g., fringe costs, field trips, subscriptions, travel)			
Subtotal			
5. Equipment (e.g. Technology)			
*Technology must be no more than 10% of budget with MSDE Approval. **Items less than \$5,000 per unit should be listed in Supplies and Materials.			
8. Transfers (indirect costs)			
Subtotal			
Grand Total			

**MARYLAND STATE DEPARTMENT OF EDUCATION
GRANT BUDGET C-1-25**

ORIGINAL GRANT BUDGET		AMENDED BUDGET #		REQUEST DATE	
GRANT NAME	Prekindergarten Expansion Grant		GRANT RECIPIENT NAME		
MSDE GRANT #		RECIPIENT GRANT #			
REVENUE SOURCE		RECIPIENT AGENCY NAME			
FUND SOURCE CODE		GRANT PERIOD	FROM July 1, 2021 TO June 30, 2022		

CATEGORY/PROGRAM	BUDGET OBJECT						BUDGET BY CAT. /PROG.
	01- SALARIES & WAGES	02 - CONTRACT SERVICES	03- SUPPLIES & MATERIALS	04 - OTHER CHARGES	05 - EQUIPMENT	08 - TRANSFERS	
201 Administration							
Prog. 21 General Support							0.00
Prog. 22 Business Support							0.00
Prog. 23 Centralized Support							0.00
202 Mid-Level Administration							
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin. & Supv.							0.00
203-205 Instruction Categories							
Prog. 01 Regular Prog.							0.00
Prog. 02 Special Prog.							0.00
Prog. 03 Career & Tech Prog.							0.00
Prog. 04 Gifted & Talented Prog.							0.00
Prog. 07 Non Public Programs							0.00
Prog. 08 School Library Media							0.00
Prog. 09 Instructional Staff Dev.							0.00
Prog. 10 Guidance Services							0.00
Prog. 11 Psychological Services							0.00
Prog. 12 Adult Education							0.00
206 Special Education							
Prog. 04 Public Sch Instr. Prog.							0.00
Prog. 06 Educ. Prog. In State Institution							0.00
Prog. 07 Non Public Programs							0.00
Prog. 09 Instructional Staff Dev.							0.00
Prog. 15 Office of the Principal							0.00
Prog. 16 Inst. Admin & Superv.							0.00
207 Student Personnel Serv.							0.00
208 Student Health Services							0.00
209 Student Transportation							0.00
210 Operation of Plant							
Prog. 30 Warehousing & Distr.							0.00
Prog. 31 Operating Services							0.00
211 Maintenance of Plant							0.00
212 Fixed Charges							0.00
213 Food Services							0.00
214 Community Services							0.00
215 Capital Outlay							
Prog. 34 Land & Improvements							0.00
Prog. 35 Buildings & Additions							0.00
Prog. 36 Remodeling							0.00
Total Expenditures By Object	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Finance Official Approval _____
Name Signature Date Telephone #

Supt./Agency Head Approval _____
Name Signature Date Telephone #

MSDE Grant Manager Approval _____
Name Signature Date Telephone #