



**MARYLAND STATE CHILD CARE ASSOCIATION
BOARD OF DIRECTORS MEETING
Minutes-Thursday, May 15,, 2023
11:00 pm to 1:00 pm**

Meeting Call to Order at 11:04 a.m.

Board Members		Chapter Representatives	
Executive Director- Chris Peusch-	X	Anne Arundel County—Courtney Feather	
President-Lisa Dickinson	X	Baltimore City— OPEN	
1 st Vice Pres.- Ruthi Claytor	X	Howard County: Joan Jamison	V
2 nd Vice Pres.- OPEN		Baltimore County—Quandra Greene	
Secretary- Astrid Crookshank	X	Baltimore County—Caitlyn Holley	V
Treasurer- Kim Ritchey	V	Carroll County—Amanda Beacham	V
Immediate Past President—Marina Maier	V	Cecil County Janelle Schmidt	
Business Rep—Barry Benesch		Frederick County—Cindi Webb	X
Member-at-Large—Barb Dubik	V	Harford County—Janelle Schmidt	
Member-at-Large—Bonnie Hendershot		Howard County—Randi Albertsen	
Member-at-Large—Deb Kamplain		PG County—Deborah Williams	V
Member at-Large —Imani Angela Rose	V	MoCo County—Jan Williams	V
Member-at-Large—Carolina Reyes	V	MoCo County - Tracey Clay	
Member-at-Large- Syretha Storey	V	Washington County—April Singleton	V
President Emeritus—Charles Wainwright	X	Alt Mem at Large—Kristen Miller	X
Guest - Catherine Neville	X	Alt Member at Large - Cindi Webb	
Guest		Carroll County - Dana Chirillo	V

Outcomes for meeting:

1. Board Members receive and participate in the analysis of Professional Development, statewide Conference by the Sea for 2023, May 4-7th.
2. Board Members receive Legislative Committee and regulatory updates.
3. Board Members discuss FY 2023 budget and financial reports and approve plans for FY 2024 budget to be presented at August meeting.
4. Board Members discuss new initiatives and old business.

Call to Order (*Turn your cell phones 'OFF'/or 'vibrate' ONLY*)

President- Lisa Dickinson

Introductions of Board Members and Guests

Chris Peusch, Executive Director

Minutes- March, 2023 Board meeting minutes

Astrid Crookshank, Secretary

MOTION 1 to approve Minutes Barb/Kim - all in favor - Passed

Treasurer's Report (Budget and Finance)

Kim Ritchey and Chuck Wainwright, Treasurer & Emeritus Chairs

See report and worksheets in progress

Chuck report - Highlights- still waiting on \$100k from MSDE, and \$94 was paid to the Hotel .Deposited \$16k in bank from CBTS

Bank balance is increased by \$50k over one year.

MOTION 2 - Astrid/Ruti to accept Treasurers Report - Vote all in favor., Report Accepted

Notes:

	<u>05/31/2023</u>	<u>05/31/2022</u>	<u>Difference</u>	
May. Income	\$ 12,439.72	\$ 54,346.26	\$ -41,906.54	--
May. Expense	\$ -69,652.54	\$ -67,374.60	\$ 2,277.94	-
May. P/L	\$ -57,212.82	\$ -13,028.34	\$ -44,184.48	--
YTD Income	\$ 401,473.72	\$ 372,797.54	\$ +28,676.18	++
YTD Expense	\$ -391,812.71	\$ -294,389.89	\$ +97,422.82	- (Previous year CBTS Hotel Expense \$63,940.19)
YTD P/L	\$ 9,661.01	\$ 78,407.65	\$ -68,746.64	- (Previous year CBTS Hotel Expense \$63,940.19)
Bank Balance	\$178,652.81	\$ 132,289.78	\$ +46,363.03	++

New Business:

Discussion -Student memberships - recommended as a way to expand membership and learn more about advocacy. Discussion: Consider for Community Colleges, would be helpful for CDA requirements. What are other student membership costs - NAEYC? Could really benefit Workforce development. Ad Hoc small workforce committee to review Student membership structures - Jan W, Barb, Amanda, and Joan can review with Chris. For recommendation for Board to consider and then to discuss any possible change in By Laws for new membership sub set.

Advocacy and Passion for Excellence Grant- Raffles at conferences – clarify funding from CBTS. Minutes reviewed from last Feb/Mar meeting, decided that proceeds from Raffle baskets be split between Advocacy and PFE Grant. This is how we structured funding this year’s PFE grant. Discussion moving forward: Board has added a 33% increase to cover for advocacy. If we do not need all the raffle money for advocacy we could use all for PFE grant. Board has decided that we need to keep lobbyists in place. Shirt money is not used to PFE grant - that \$ must be used to purchase items each year. Discuss using “UP TO 50% : of raffle money towards Advocacy.

MOTION 3 - to apply up to 50% of raffle basket revenue towards advocacy - Ruthi/Marina

Discussion - add third part - all proceeds of shirts revenue to cost of shirts. Ruthi amended to include./ Marina second Vote- All in favor - none opposed/abstain. MOTION passed.

Name of grant discussion -

MOTION 4 -- To change grant to just “Passion for Excellence Grant” Kim/ April . Discussion - History of the name. Board created Grant in J Nizer’s name as she moved after years of service to MSCCA. Discuss her disassociation from MSCCA, does it make sense to keep the name attached. Suggest MSCCA Passion for Excellence Grant. Grant committee already reworking info about the Grant online, so any change in name can be included. Be aware of the impression the name change can make - rename as MSCCA PFE Grant seems very professional.

Amend Motion 4 -Rebrand as “MSCCA Passion for Excellence Grant” upon our 40th anniversary in appreciation of several Board members that have significantly contributed over many years to MSCCA. Add names to the website over the years.

Vote - All in favor - none opposed. Motion passed.

PFE Grants awarded: 20 applied, 13 complete, did not choose those requests where other grants can help.

Partial funding on some, full on two.6 total, for approx. \$10k. asked all awardees to bring a basket to next CBTS raffe. - 2023 Winner. Pictures on Website.

Review financial reports and discuss/approve increases for FY 2024 budget to be presented August Board meeting:

DIscuss with MSCCA accountant - who came to April meeting. want to finish out FY 2023 through June 30 and plan FY 2024 Budget. . Need Board to approve a 3 or 5% across the board increase to Budget .and CBTS needs to increase by about 35%, based on Food increases and all costs to run conferences. We were able to reduce CBTS charges this year due to hotel issues, next year, we do not expect a discount, so we need to be prepared for higher CBTS expense. Discussion - look at our profit over last few years -consider new projections as compared to that

MOTION 5- For the upcoming FY 2024 Budget planning process, the committee should 5% overall expense increase, and 35% CBTS 2024 expense increase. Kim/ Barb - Vote - all in favor, none opposed or abstain. Motion passed

Discussion of bylaws policies and procedures-related to ByLaws committee members:

Bylaws committee meeting virtually discussing by section. working first on ByLaws 1-5, process has been started, includes all comments, from prior meetings and timeline to complete the review. Shared chart used to review and keep track of comments. Discussion that review format and planning was excellent. Timeline goal to finish by end of Sept.

NOTE - request sharing of MSCCA committees, members of each. Secretary to review list with Lisa/Chris and share with Board.

[Prekindergarten Expansion Grant Program \(marylandpublicschools.org\)](http://marylandpublicschools.org)

Current PreK grant was this past Monday, Chris has been meeting with Community members, to discuss alternative pathway regarding student teaching in own center.

[Maryland Rebuilds Grants shared- MSCCA partner on Johns Hopkins IDEALS grant-MSDE Awards More Than \\$23 Million to Lay the Groundwork to Bolster and Expand Maryland's Early Childhood Education and Childcare Communities \(govdelivery.com\) See who received the grants](#)

Should MSCCA partner with Aspire to create a center based support program for Pre-K expansion support for members Reschedule equity and inclusion training and recommendations to add some quarterly training snippets at each Board meeting on this topic as ongoing training opportunity (Randi Albertsen) What does this support look like? possible to use Aspire template/model to support centers. Trying to close the loop so that we can help our centers to navigate the PreK Grant process. Most support needed for first two years that a center is part of PreK grant. How do we consider the partnership, what would it cost to get the right experts in place. This would cost money, so we need to consider how its raised, and how much MSCCA might fund? Goal to have a support person in place by the end of the year, so that it can be in place for the next round of PreK grants. Could include other grants - Food Grant -

In Agreement that we develop this partnership and see what we can create to support the Centers considering PrK Grants.

Old Business:

Bylaws- updates Imani Rose and Barry Benesch- co-chairs - discussed.

Nominating Committee- Marina M-chair -

Sending out an email to chapter pres Zoom mtg for nominating comm. Schedule for remainder of the year and what we will be working on at each meeting

MSCCA membership video – Adam Green can add one or two more interviews- do we keep trying or go with what we have?need more people to volunteer to get video done. Cindy, Kim, Lisa, Quandra, Syretha (as business) volunteer.

Partner with Latino Child Care Assc. of Maryland- invite Charo to Board meeting after small sub committee meets- she attended the CBTS 2023 - let's incorporate training for CBTS 2024, expand diversity and inclusion with Latino Child Care Assoc. Charo to join PDC as a partner for CBTS 24

Question for Bylaws review to consider how non Board members can volunteer on MSCCA board committees. Discussion - Best practice: Some committees can include volunteers, some like Nominating should have members only. Also how do we define Chapter leadership, volunteers at CBTS and facilitators receive a PAU for their one time contribution, Members of PDC and other committees commit to multiple meetings, those need Board members. Thought to have volunteers do so through Chapters, to strengthen them.

Chapter PowerPoint and separate orientation

Orientation and power point/retreat ideas. Frederick Co developing plans, chapters need more support to get started, maintain, By Laws. Chris to create a slide presentation for support the chapters. Cindy to work with Chris.

MSCCA Annual Report- Syretha Storey sent to Chris P and finalizing with some combination of 2022-2023 to be completed by August

Template from last 2 year's Sine Die reports, looking for a bi annual report to include chapter reports. Early fall before membership renewal to use report and video. Chris will solicit info for Annual report

Board meeting end of FY 2023

Baltimore City Chapter leadership

Still need leadership for Baltimore City, as well as Eastern Shore, Southern Maryland.

Committee Reports

ARTICLE XI

COMMITTEES

The following will be **standing committees**, included but not limited to: Nominating, Administrative and By-laws, Legislative, Membership and Member Services and Professional Development. The President shall appoint such Standing and Ad Hoc Committees as may be needed.

See Committee brief descriptions in your orientation binder.

Nominating Committee: Past President Chair, Chapter Representatives participate in committee-Marina Maier, Chair and All Chapter Presidents/Leaders are committee members.

Legislative - Legislative Task Force, Public Policy & Program Oversight and Regulations: Carolina Reyes, Member at Large, Chair Carolina and Randi went to Sine Die, Great pictures, pen from bill signing! thanked Gov Moore for his work on ECE .

See report below

HB 1219 and SB 893- Administration led- Maryland Educator Shortage Act 2023- see attached Thanks to Carolina and Randi for attending the bill signing!

HB 495- Early Childhood Development - Child Care Scholarship Program – Alterations bill passed. That may sound dull, but it will ensure that families continue to have access to the assistance needed to pay for child care. One critical component this legislation is that it essentially makes the pandemic era provisions made possible by ARPA funds – permanent. So the May 2022 reimbursement rates, family eligibility criteria, and copayment levels are now the program’s new baseline, even after the expiration of ARPA funds. The second component of the bill is that it mandates that any future cost-cutting measures, like an enrollment freeze, may not be imposed unilaterally by MSDE. Instead, MSDE must notify the General Assembly in advance of implementing such measures with sufficient time for the General Assembly to review and act. That also gives advocates like you – time to weigh in. This is also awaiting the governor’s signature.

Budget language:

Conference Committee Amendment No. 9

On page 162 of the Committee Reprint, under the heading Accountability and Implementation Board, in program R12A01.01 Accountability and Implementation Board, adopt Amendment 26, and in line 29 following “Appropriation” insert “, provided that \$250,000 of this appropriation made for the purpose of supporting Object 08 Contractual Services expenses may not be expended until the Accountability and Implementation Board submits a report with recommendations for alternative quality requirements and structural elements for a private prekindergarten provider to participate in publicly funded prekindergarten programs. The report shall be submitted by December 1, 2023, and the budget committees shall have 45 days from the date of the receipt of the report to review and comment. Funds restricted pending receipt of a report may not be transferred by budget amendment or otherwise to any other purpose and shall be canceled if the report is not submitted to the budget committees.”.

SB 881- Child Care Providers and Employee Bonuses-Alterations- did not pass

HB 547/SB 552: Family Prosperity Act of 2023

Outdoor Nature preschool pilot

Corporal Punishment - must include prohibition in your policy.

HB 206-Montessori

Improvements to CC Scholarship program continue to roll out due to passage of HB 995 and HB 1100:

More child care bonuses open this summer approximately 4 million – must pay back

Administration and Bylaws Committee- Chair/s Barry Benesch and Imani-Angela Rose- updates

Membership and Membership Services- Chair/s -Chuck Wainwright, Lisa Dickinson, Caitlin Holley- membership list and data

One new member past month, Updated all certificates for paid memberships. Added new membership email for communication and general membership inquiries.

Professional Development: Chair- Astrid Crookshank

ALL ABOARD with MSCCA: Cruising Through Early Childhood Hybrid Conference by the Sea 2023...May 4-7

Great Job Astrid and PDC Team!!

Report:

Chris and PDC leadership met with Hotel to adjust bill due to hotel issues. The hotel gave 20% overall discount and covered all accommodations for speakers and Key notes. Total reduction about \$25k (from approx \$120 k to \$94k. This reduction got the bill to within our budget, we need to prepare for CBTS 2024 costing the full \$120k +. The cost of food at the hotel was much higher than prior years, and AV costs have increased due to new Hotel policies.

Surveys were overall very positive, attendees loved the training, and keynotes, and overall MSCCA support. Many complained about the hotel room cancellations, construction changes, building issues, and poor food quality. These issues were all related to the Hotel. PDC created notes from CBTS 23 from Board member input and Survey comments that will be used as we begin CBTS planning for 2024.

Certificated are out and available on the website, facilitator letter with PAU sent out.

Raffle, Shirt and registration preparations were much improved from last year, and new ideas already outlined for 2024.

Board members are invited to submit any other comments or ideas for 2024.

Thank you to the whole board for stepping up and making this a terrific Conference despite the last minute Hotel changes.

Leadership Symposium 2023 set for Oct 12 (set up Oct 11) at the Doubletree Hilton in Columbia. Chris will submit the application to MSDE in July, so registration can open in August. MSDE Keynotes as usual for Leadership, breakouts possibly in EC Mental Health, CC Apprenticeships, Public PreK Expansion, and possible Resource center expansions.

CBTS 2024 - 40th Anniversary celebration - looking to invite some founding members of MSCCA to attend and possibly speak. Consider Keynote favorites from the past yeats to invite some of the most popular to return. Lots of fun 80s theme ideas are already being developed. We will need to increase the cost for CBTS 2024, to cover increases, PDC will work on that. Chris will meet with MSDE to make sure they will accept and approve vouchers for a conference where the attendees pay additional amount over the \$400.

Nominating Committee: Marina Maier and Chapter Presidents’ - please provide a schedule for 2023 and the scope of work of policy and procedure manual.

Licensing, Oversight and Regulations: new regulation discussion subcommittee met April 17th at request of MSDE- related to:
SS numbers – April or May State Board of Education (BOE) and ITIN- OCC Advisory Council, helps staff from other countries access credentialing.
Potential new-Emergency Sanctions regulation-state BOE - adjusting closures to room with safety issue, not necessarily shut down the whole school.
Advisory Council recommendation - when we get licensing surveys after inspection - it requires name and center. Google docs. recommend survey with your name and v=cnter info, otherwise centers will hesitate to submit feedback. suggest put inspectors name, not center.

Workforce Advancement Branch (formerly Credentialing): backlog

Maryland EXCELS: Additional support to increase levels

Child Care Scholarships:

New presumptive eligibility pilot in Baltimore City_System improvements continue- feedback and comprehension- HB 495

True Up Process- The reconciliation process, may increase or decrease a provider's payment for cc scholarship, after the advance payment month has been paid.

Family Engagement Coalition: next meeting: Monday, June 26th 1-2:30 pm

Professional Development Committee- Conference by the Sea 2023 - provide feedback for Board – some final numbers and report

Business Member Representative: Consider Business Member luncheon for 2023- Barry updates

Barry Benesch- KNeal International

Membership/Community Outreach/Communications/Committee: Chuck W., Lisa D., Caitlin H. and Ruthie Claytor, Chairs

See membership report

Members not renewed deleted from website

Membership drive almost complete with new Marketing video

National Child Care Association/NECPA: Invite to Board meeting for 2023- possibly August 2023

President's Report:

Chapter Reports: *(Please submit your review in writing, meeting schedule and membership roster)*

Anne Arundel County

Courtney Feathers (The Goddard School Millersville)

Baltimore City

Vacant

Baltimore County

Quandra Green, Precious Ones ELC and Caitlin Holley(The Goddard School-Ownings Mills)

Carroll County

Amanda Beecham (Carroll Community College & Dana Chirillo, Grace ELC)

Frederick County

Forming- Cindi Webb, The Learning Bee and Frederick County Day Montessori

Cecil/Harford County

Janelle Schmidt, Harford Day School

Eastern Shore: *Upper and Lower*

Vacant

Howard County-

Randi Albertsen – Innovations in Education

Montgomery County

Jan Williams St. Francis International School and Tracey Clay, Celebree School, Montgomery County

Prince George's County

Deborah Williams-Jaycees Kids Care

Washington County (Western Maryland)
Southern, MD.

Kim Ritchey & April Singelton -Ritchey's Totlot
vacant

Executive Director's Report-

Christina Peusch

THANK YOU FOR YOUR LEADERSHIP AND SERVICE TO MSCCA BOARD OF DIRECTORS!

Meeting adjourned 2:12 pm

Next meeting August 17, 2023 at 1:00 pm