



MARYLAND STATE CHILD CARE ASSOCIATION

**MARYLAND STATE CHILD CARE ASSOCIATION
BOARD OF DIRECTORS MEETING
Minutes-Thursdays, Sept 21, 2023
1:00 pm to 3:00 pm**

Meeting Call to Order at

Board Members		Chapter Representatives	
Executive Director- Chris Peusch-	X	Anne Arundel County—Courtney Feather	
President-Lisa Dickinson	X	Baltimore City— OPEN	
1 st Vice Pres.- Ruthi Claytor	X		
2 nd Vice Pres.- OPEN		Baltimore County—Quandra Greene	
Secretary- Astrid Crookshank	X	Baltimore County—Caitlyn Holley	V
Treasurer- Kim Ritchey	V	Carroll County—Amanda Beacham	V
Immediate Past President—Marina Maier	X	Cecil County	
Business Rep—Barry Benesch		Frederick County—Cindi Webb	X
Member-at-Large—Barb Dubik	V	Harford County—Janelle Schmidt	
Member-at-Large—Bonnie Hendershot		Howard County—Randi Albertsen	X
Member-at-Large—Deb Kamplain	X	PG County—Deborah Williams	
Member at-Large —Imani Angela Rose	V	MoCo County—Jan Williams	X
Member-at-Large—Carolina Reyes		MoCo County - Tracey Clay	V
Member-at-Large- Syretha Storey	X	Washington County—April Singleton	V
President Emeritus—Charles Wainwright	X	Alt Mem at Large—Kristen Miller	
Guest - Catherine Neville	X	Alt Member at Large - Cindi Webb	V
Guest		Carroll County - Dana Chirillo	

Outcomes for meeting:

1. Board discuss survey for members to collect data for policy and legislative efforts (possible prize option?)
2. Board Members receive and engage in Committee and Chapter updates/reports.
3. Board Members receive MSCCA grant presentation/recommendations, Ruthie Claytor-1st VP
4. Discuss letter about CC Scholarship

Call to Order (*Turn your cell phones 'OFF'/or 'vibrate' ONLY*)

President- Lisa Dickinson

Introductions of Board Members and Guests

Chris Peusch, Executive Director

Minutes- August 17, 2023 Board meeting minutes

Astrid Crookshank, Secretary

MOTION 1 - Chuck to accept, Deb 2nd, All in favor in person and virtual

Treasurer's Report (Budget and Finance)

Kim Ritchey and Chuck Wainwright, Treasurer & Emeritus

Chairs

Chuck reviewed Treasurer's notes, in general higher income and slightly higher expenses. Overall good.

MOTION 2: Accept Treasurer report. All in favor in person and virtual, Report Accepted.

Notes: BUDGET - needs final approval -

Summary: we increased 3% overall, and 24% increase for CBTS, Allows for +1k as bottom line, and reviewed by accountant.

MOTION 3: Ruthi to pass Budget as presented, Barb second: Vote -all in favor in person and virtual. Budget has passed.

New Business:

MSCCA Grant presentation- Membership/Outreach Committee/Ruthi

Sep 7 "Passion for Excellence" Grant committee met, to update application for clarity and any changes. Developed procedures for scoring and considered rebranding to have a more general name without an individual name. Created application in table format, to help applicants know they are complete. Added FAQ's Will open Grant Oct 15. Updated cover page as well. Biggest change is that TReebranch will develop an online portal to accept grant submissions. Will still accept paper applications for this year, must be complete. Will develop standardized scoring rubric at next committee meeting. Submissions due Mar 15. Rebrand to just "Passion for Excellence" - past honorees will be listed on web page. recommendations - add Logo and name, if show children, make sure to have diversity.

Chris - recommend to board to honor Chuck Wainwright as the next honoree.

MOTION4 - Kim , Deb 2nd to honor Chuck W as our honoree for this year. All in favor online and in person. Motion passed

Pre-K Capacity Grant follow up -

Last month the board passed for MSCCA to write a PreK capacity grant to assist a few member programs to access the grant. MSDE suggested that MSCCA apply, Lisa and Caitlyn stepped up to write the grant, with volunteer Board members to Imani -Balti County, Carolina - PG county, Astrid MoCo. Possible results tomorrow. Thanks to Lisa and Caitlyn for getting the grant application pulled together at last minute, we hope to learn from the process so we can help other programs in the future.

PreK expansion Grant meeting Sep 20- Some changes for the coming year. Jan W - Sees many changes for this year. Saw an increase in emails and "micro managing" Example: in the past parents could opt out of any religious activities in before and after hours. Chris to check the blueprint language regarding religious restrictions. More expectations from Professional Development for assistant teacher, and subs. Need preApproval for long term subs. Generally MSDE is moving in the direction of greater oversight. MSDE will also do unannounced inspections if needed. Previous grantees may be allowed to do a virtual observation. Many programs this year had issues not getting their Notice of Grant Award, or their advance funds, which makes starting the school year very challenging.

Develop survey questions for membership-

Checking in with the licensed providers, see how they are doing, what is the biggest struggle, barrier?

What can MSCCA do to help you?

What should we ask membership?

As we continue to advocate for improvements and funding...need to know what providers need..

1. How have your expenses increased over the past 3 years? - be specific.
Staff/Food/Consumables, furniture and equip, building costs, rent, insurance, utilities, other
2. What are your concerns related to CCS for parents? Has the parent online portal been helpful?
3. What are your biggest barriers to hiring and retaining long term staff?
4. How is minimum wage to \$15 in JAN 2024 going to impact your business?
5. What is the percentage of children in your program CCS now and precovid?
6. Did the retention bonus actually help retain employees?
7. Are you participating now or are willing to be part of the Prek Grant ?
8. When losing staff, what are reasons they are leaving? Stay in Educ, to Public, leave field? (how many)
9. Are you a member of MSCCA? What benefits are you looking for from MSCCA? (to help Board better serve our members) options about different benefits, info, attended training, advocacy, preferred communication?
10. How is your relationship with Licensing Specialist?
11. How many employees and children have left to go to public school preK?
12. Use MFN salary amt for each county, are you there, lower or higher?
13. Enrollment - what level? why? where do you want to be? What capacity sustainable.
14. Blueprint, are you participating, or familiar? If not what is barrier
15. Ask about all MSDE branches -
16. Tuition increases -how much?
17. Are you in jeopardy of closing?

Make sure to share results with those that completed the survey - maybe an annual report? keep survey general to be able to use over time to see trends. Suggest to add a how much completed bar. list how long to complete, and when results come in. Small group to continue with details?

Harford County support for Janelle and MSCCA member leadership -Julie Dobies (business member) stepped up to support chapter. Seem to be a time commitment issue for many members. ByLaws need to be revised to state need to be "member"

Board and Chapter retreat

How can we support our chapters more. A retreat, get to know each other better. plan for 2024

Discuss Membership proration and prepare for dues structure for October meeting- Membership drive
Priority for next meeting.

ByLaws: discussion, Lisa recommend we have one more read through by the complete board with revisions.,
vote on ByLaws by November.

Request that ByLaws get sent out again for all to read.

Old Business:

MSCCA membership video – Adam Green will have something by mid Sept.

Chapter PowerPoint and separate orientation/retreat- support for chapters- recommend combining regions - if not meeting

Roles and Responsibilities for Board members - part of Chapter/Board retreat.need to define roles of each member.

Business member luncheon - Barry working on getting a location for luncheon. with board members.

Committee Reports

ARTICLE XI

COMMITTEES

The following will be **standing committees**, included but not limited to: Nominating, Administrative and By-laws, Legislative, Membership and Member Services and Professional Development. The President shall appoint such Standing and Ad Hoc Committees as may be needed.

See Committee brief descriptions in your orientation binder.

Nominating Committee: Past President Chair, Chapter Representatives participate in committee-Marina Maier, Chair and All Chapter Presidents/Leaders are committee members.

Legislative - Legislative Task Force, Public Policy & Program Oversight and Regulations: Carolina Reyes, Member at Large, Chair - hoping to see Annapolis Night to return this coming year. Looking for different location for the meeting on that evening.. The space used previously, not available til JAN 2025, Letter in documents that MSCCA signed on, asking congressmen to proactively reinstate funds that will soon be lost.

Biweekly meeting with MSDE updates

Pre-K grants

Chris and chair, Carolina will work on outreach template in English and Spanish to solicit members to advocate and support the letter MSCCA creates for Dept. of Budget and Management /Governor Office and State Board of Education to sound the alarm the Child Care Scholarship funds expected to run out by end of year 2023 and incur a waitlist. How will this impact, children, families and our child care industry/small business?

Congressman Chris Van Hollen recipient of MSCCA Liz Kelley Standing Ovation Leadership Award for 2023

Chris Peusch, MSCCA asked to participate in MABE panel on Oct. 3, 2023 in Annapolis with Aspire Executive Director, Bill Hudson

What priorities do you want to focus on with OCC, all MSDE branches, workforce issues, legislation-2024, Blueprint Pillar 1?

Administration and Bylaws Committee- Chair/s Barry Benesch and Imani-Angela Rose

Membership and Membership Services- Chair/s -Chuck Wainwright, Lisa Dickinson, Caitlin Holley- membership list and data

Report: Membership is well above preCovid numbers, for center, individual and business memberships.

Professional Development: Chair- Astrid Crookshank

MSCCA Hybrid Leadership Symposium: Child Care Matters registration open! Thursday, Oct. 12, 2023- DoubleTree Hilton Columbia-191 registered so far. Will be in September Tuesday Tidbit-partnering with Head Start, Exhibit space sold out BASKETS NEEDED!

Please distribute Flier! Lets register more by Oct. 1st!

Nominating Committee: Marina Maier and Chapter Presidents' - please provide a schedule for 2024 and the scope of work of policy and procedure manual.

Licensing, Oversight and Regulations: Board feedback

Concerns shared again about rooms being closed due to no staff

Workforce issues continue with lack of quality

New regulation discussion subcommittee on Cannabis law

SS numbers – April or May State Board of Education (BOE) and ITIN- still with AELR asked MSDE to find a way to include our immigrant teachers in the child care bonus

Potential new-Emergency Sanctions regulation-state BOE approved still with AELR

Workforce Advancement Branch (formerly Credentialing): Board provide feedback

MSDEis updating application to allow ITIN numbers and not only social security numbers to address equity issues

Maryland EXCELS: Board feedback

Child Care Scholarships: Board feedback

Presumptive eligibility to create a 60 day voucher, payment to provider will be guaranteed for that 60 day voucher. We have heard that families are not getting a fast track voucher. inconsistent review time.

Inconsistent payment are confusing to providers.

New portal being piloted with feedback from providers

True Up Process- The reconciliation process

Family Engagement Coalition: August 21 meeting- agenda sent

Business Member Representative: Consider holiday Business Member luncheon for 2023-not scheduled yet ?

Barry Benesch- KNeal International

Membership/Community Outreach/Communications/Committee: Chuck W., Lisa D., Caitlin H. and Ruthie Claytor, Chairs-See membership report, Membership drive almost complete with new video draft expected by Sept. 28th for your review and comments before we consider using. Ruthie- presentation on grant.

National Child Care Association/NECPA: NCCA hosting Conference April 2024-advocacy letter signed and sent – attached with this agenda.

President's Report:

Chapter Reports: *(Please submit your review in writing, meeting schedule and membership roster)*

Anne Arundel County	Courtney Feathers (The
Goddard School Millersville)	Ruthi shared. they had meeting to set up plans for coming year.
Baltimore City	Vacant
Baltimore County	Quandra Green, Precious Ones ELC and Caitlin Holley(The Goddard School-Owings Mills)
working with Maryland Ed Corp to develop apprenticeship program	
Carroll County	Amanda Beecham (Carroll
	Community College) & Dana Chirillo, (Grace
	ELC)
Frederick County	Forming- Cindi Webb, The
	Learning Bee and Frederick County Day Montessori
Cecil/Harford County	Janelle Schmidt, Harford Day
School and Julie Dobies Kaplan EL	
Eastern Shore: <i>Upper and Lower</i>	Vacant
Howard County-	Randi Albertsen –
	Innovations in Education

Montgomery County

Jan Williams St. Francis International School and

Tracey Clay,

Celebree School, Montgomery County - met in AUGUST to start plans for MoCo - focus on PreK grant support.

Prince George's County

Deborah Williams-

Jaycees Kids Care

Washington County (Western Maryland)

Kim Ritchey & April

Singleton -Ritchey's Totlot
Southern, MD.

vacant

Executive Director's Report-

Christina Peusch

Mtg adjourned 1:10pm

THANK YOU FOR YOUR LEADERSHIP AND SERVICE TO MSCCA BOARD OF DIRECTORS-

Next meeting Thursday, October 19, 2023 at 11:00 am