



**MARYLAND STATE CHILD CARE ASSOCIATION
BOARD OF DIRECTORS MEETING - FULLY VIRTUAL**

Board Meeting Final MINUTES

Thursday, May 17 2024

1pm-3pm

Meeting Call to Order at

Board Members		Chapter Representatives	
Executive Director- Chris Peusch	X	Anne Arundel County—Courtney Feather	
President-Lisa Dickinson	X	Baltimore City— OPEN	
1 st Vice Pres.- Ruthi Claytor	X		
2 nd Vice Pres.- OPEN		Baltimore County—Quandra Greene	X
Secretary- Astrid Crookshank	X	Baltimore County—Caitlyn Holley	X
Treasurer—Kim Ritchey	X	Carroll County—Amanda Beacham	
Immediate Past President—Marina Maier	x	Carroll County - Mariah Shiffman or Samantha	
Business Rep—Barry Benesch	X	Frederick Co/ -Cindi Webb	
Member-at-Large—Barb Dubik		Harford County—Julie Dobies	X
Member-at-Large—Kristen Miller		Howard County—Randi Albertsen	X
Member-at-Large—Deb Kamplain	X	PG County—Deborah Williams	X
Member at-Large —Imani Angela Rose	X	MoCo County—Jan Williams	X
Member-at-Large—Carolina Reyes	X	MoCo County - Tracey Clay	
Member-at-Large- Syretha Storey	X	Washington County—April Singleton	X
Pres Emeritus/Wash Co—Charles Wainwright	X	Guest —	
Guest - -			
Guest-			

Outcomes/Goals for meeting:

- 1. Board Members receive and participate in the preliminary overview by PDC on statewide Conference by the Sea for 2024**
- 2. Receive local Chapter updates**
- 3. Board discuss letter related to MSCCA Passion for Excellence Grant and finalize response**
- 4. Discuss transition to ADP and request approval from Board**
- 5. Discuss support for new workforce survey**

Call to Order (Turn your cell phones 'OFF'/or 'vibrate' ONLY) President- Lisa Dickinson

Introductions of Board Members and Guests Chris Peusch, Executive Director

Minutes-April 18, 2024 Board meeting minutes Astrid Crookshank, Secretary

MOTION 1 : Accept the Minutes for April Chuck/ April - Vote: Passed

Treasurer's Report (Budget and Finance) Kim Ritchey and Chuck Wainwright, Treasurer & Emeritus Chairs: Bank Balance 2 weeks ago was 24k more than last year, P&L YTD 126k more than last YTD. April P&L 9k more than last April. Kim: SHirt sales for CBTS, \$7612, \$1030 older shirts, profit of \$1600+. Raffle basket profit \$6171, Instant Bingo

Chuck had questions about the \$173k bill from the Ashore, Discussion of Last year's bill was reduced due to Hotel issues. The bill this year is higher, also due to more people this year. We are waiting for \$221k from the state for the vouchers. We did make money from the conference, but since we get paid by MSDE after the conference, we do pay out the expenses before we recoup the funds.

MOTION 2: Accept treasurer's report as shared: Jan/Marina , Vote - Passed.

New Business:

Chapter updates- allow Chapters to share all updates and meeting feedback with Board!

Balt County: No meeting due to CBTS, back in June

Carroll County: not present

Frederick : Not present

Howard: Randi - Met just before CBTS, has Board of Ed primary candidates join mtg, to share their platforms. 13 people running, for 5 open slots. 5 people showed up, not a single one of them know about the Blueprint, or child care. One person had prepped, They then asked the chapter questions, and the chapter members answered with their concerns and child care in general, wages etc. Will move to general election in the fall. Planning a celebration with the howard county delegation re HB 1441.

Montgomery: Jan: met with Co leader, to plan an initial meeting, with meetings set up for fall. Summer planning session to get the ball rolling.

Prince Georges: Deb w: no meeting, but did have conversation re next meeting MAY 22. and then an other in July. with Senator to attend.

Washington Co: April: Had meeting to MArket Rate survey reminders, all done already.

MSCCA Passion For Excellence Grant restructure- letter from B Pallas discussion and craft response

Agenda Notes: MSCCA could not sustain multiple grants to allocate/stretch funding

Passion For Excellence Grant-Initiated and Used as part of membership benefits with one grant due to small business and sustainability - membership driven-

Website Legacy page discussed with Board and being developed for website to open in October 2024-Ruthie share

Minutes always available upon request from Secretary- website updates more frequently – at least quarterly

Discussion: The Executive Director read a letter received May 8 from B Pallas, to the Board regarding the PFE Grant name change.

A Facebook post by B Pallas was read discussion name change of the PFE Grant, along with the Board FB response.

The email from J Nizer to the MSCCA Board from March 7, 2023 was read in which she withdrew her MSCCA membership and requested refund of her dues..

Secretary read the minutes from multiple meetings related to the request by B Pallas. Mar, April and May 2023

It was clarified by the Pres that the PFE Grant was established as a Contributing Funds grant, which is funded by the Association and not by any one person or endowment. The PFE grant has been funded in the past by the CBTS raffles and some individual contributions, but is now funded entirely by CBTS fundraising.

Discussion: The grant committee initially proposed taking J Nizer's name off the grant, due to her withdrawal from the association and the ongoing intention of the Board to honor other people in the field. Creating a separate grant for each new honoree was considered but it was decided that would be too time consuming to manage. The committee recommended a change to "PASSION FOR EXCELLENCE Grant" as of 2024 to honor all current and future MSCCA honorees, who would then be listed on the MSCCA website Grant Legacy page.

Because the 2023 grant applications had already come in, under the previous name, the recommendation was to wait til the following year (2024). Due to time constraints at the Conference the Grant Committee requested a letter or video from J Nizer to share when presenting the grants, J Nizer chose an email which was read at 2023 CBTS.

Further discussions about the Board's desire to recognize other people who have contributed to Maryland Child Care.

Discussion of what to include in response letter to B Pallas and who would craft the response.

MOTION 4: Imani: Motion to respond to the B Pallas letter by a subcommittee using any reference material available. Response to be sent to the Full Board review and approval by email. Syretha 2nd: Vote passed all in favor.

Subcommittee to draft response: Chris, Syretha, Deb, Julie D , Ruthi.

Conference by the Sea 2024 overview from Professional Development Committee -Record breaking 983 attendees-annual Conference!

Thanks to the passionate, hardworking PDC and Board as feedback has been excellent! Carolina share success of session/s presented in Spanish CBTS 2024! Lots of great feedback from attendees for the Spanish track. The PDC met on Tues to review feedback from the survey and we already had a follow up meeting with the management from the Ashore. The hotel general manager apologized for the lack of communication and inconsistent service and often negative attitude of hotel staff.

Astrid mentioned the COK issue for a staff member who was denied credentialing upgrade due to "1.5 hr sessions at the CBTS not counting towards COK" . Debbie L at MCPS corrected the issue. Requested MSDE follow up and correct all info online and trian credential reviewers to accept the 1.5 hrs at CBTS.

Chris/Kim-ADP and transition with Kullman Accounting - ADP will make payroll processing simple for MSCCA treasurer after Chuck retires. Chick agrees fees is in line with current expenses

MOTION: Kim/Quandra Accept the ADP proposal for MSCCA Payroll processing: Vote: Incomplete: not enough members still in attendance

Old Business:

Pre-K Expansion Grants updates from subcommittee- MoCo meeting Children's opportunity Alliance, they applied to the county for money to fund the applicants if they are not funded by the state. They received \$1million to pay for the programs to move forward if approved. Lisa -MSDE will review return an award determination within 30 days., but we have not seen that happen yet. None of the early applied programs have heard form MSDE.

Kim copied Chris on an email, Kim still due \$87k from MSDE, Chris forwarded the email to try to get MSDE to respond.

Bylaws- updates Imani Rose and Barry Benesch- co-chairs: Reviewed Policy and Procedures, now ready to have a small meeting for nominating.

Nominating Committee- Marina M-chair (immediate past pres/chapter leadership, Barry) all non elected positions.

Met on May 14th. accomplished a timeline. reviewing documents to share with COmmittee. plan is to have nominations out by the end of this month.

Committee Reports

MEMBERSHIP - getting emails out, 324 renewed centers. 40 new. 364 total members.

Licensing - OCC advisory committee meeting pushed to May 23. Chris sending questions. and will send out link to register to the board.

Mat 29, ECAC meeting. CCPDF plan, they will be asking questions for the state plan. DIstributing that in May newsletter.

ExCELS Scholarship: MSDE accreditation now every 5 years. Workforce advancement branch.

Update on MSCCA emails - all board members and committees will be getting MSCCA emails to m=be more professional.

ARTICLE XI

COMMITTEES

The following will be standing committees, included but not limited to: Nominating, Administrative and By-laws, Legislative, Membership and Member Services

and Professional Development. The President shall appoint such Standing and Ad Hoc Committees as may be needed.

See Committee brief descriptions in your orientation binder.

Nominating Committee: Past President Chair, Chapter Representatives participate in committee-Marina Maier, Chair and All Chapter Presidents/Leaders are committee members.

Legislative/Public Policy/Advocacy Committee: Carolina Reyes, Member at Large, Chair

Chris/Carolina:Moving forward to make sure the legislative accomplishments become a reality.Talked to Dr Cook to discuss implementation of new program. Next step - meeting this evening with Dr Hendrick, to learn about Oregon program. This year we brought people together, email campaign was very successful, very pleased with progress this year.

Updates on SB 500- CCCPDF changes

MSCCA Advocacy Session CBTS and Requests for MSCCA Advocacy Updates across state.

June 5 potential date for Owner convening on legislative updates and strategy for local and state advocacy

Administration and Bylaws Committee- Chair/s Barry Benesch and Imani-Angela Rose- updates

Membership and Membership Services- Chair/s -Chuck Wainwright, Lisa Dickinson, Caitlin Holley- membership list and data

The 2024 Membership summary to date 05-13-2024 is:

Programs Renewed New Total

Centers 285 25 310

Individual 13 7 20

School-Age 9 0 9

Business 17 8 25

Totals 324 40 364

Professional Development Committee: Chair- Astrid Crookshank -MSCCA Conference by the Sea 2024 overview- See report- Board and PDC share feedback!

Nominating Committee: Marina Maier and Chapter Presidents' – Meetings scheduled for May 28, 2024 and June 20, 2024 to prepare for election.

Licensing, Oversight and Regulations: new regulation discussion subcommittee met April 17th at request of MSDE- related to:

SS numbers – April or May State Board of Education (BOE) and ITIN- OCC Advisory Council

Potential new-Emergency Sanctions regulation-state BOE

Workforce Advancement Branch (formerly Credentialing):

Maryland EXCELS: MSDE Accreditation renew every 5 years

Child Care Scholarships: MSCCA Conference keynote updates and MSCCA meeting with MFN and Balto. City ECAC to discuss support and letter

Family Engagement Coalition:

Business Member Representative: New memberships due to CBTS and Barry B! - Barry updates Barry Benesch- KNeal International

Community Outreach/Grant Committee: Ruthie Claytor, Chair

Grants announced at CBTS 2024- grants being ordered in May by Chris P.- Legacy page created before October 2024.

National Child Care Association/NECPA:

President's Report: Lisa Dickinson

Chapter Reports: (Please submit your review in writing, meeting schedule and membership roster)

Anne Arundel County Courtney Feathers (The Goddard School Millersville)

Baltimore City Vacant

Baltimore County Quandra Green, Precious Ones ELC and Caitlin Holley(The Goddard School-Ownings Mills)

Carroll County Amanda Beecham (Carroll Community College) Celebree Frederick

Frederick County Cindi Webb, The Learning Bee and Frederick County Day Montessori

Cecil/Harford County Julie Dobies, Kaplan Early Learning

Eastern Shore: Upper and Lower Vacant

Howard County- Randi Albertsen – Innovations in Education

Montgomery County Jan Williams St. Francis International School and Tracey Clay, Hope Grows, Montgomery County

Prince George's County Deborah Williams-Jaycees Kids Care

Washington County (Western Maryland) Kim Ritchey & April Singleton -Ritchey's Totlot

Southern, MD. vacant

Adjourned, 3:01.

Executive Director's Report- Christina Peusch

THANK YOU FOR YOUR LEADERSHIP AND SERVICE TO MSCCA BOARD OF DIRECTORS!

Next meeting June 20, 2024 at 11:00 am (in person)