



**MARYLAND STATE CHILD CARE ASSOCIATION
BOARD OF DIRECTORS MEETING - In Person
Board Meeting DRAFT MINUTES**

Thursday, Sep 19 2024

In person 11 -1

Meeting Call to Order at

Board Members		Chapter Representatives	
Executive Director- Chris Peusch	X	Anne Arundel County—Courtney Feather	A
President-Lisa Dickinson	X	Baltimore City— OPEN	
1 st Vice Pres.- Ruthi Claytor	X		
2 nd Vice Pres.- OPEN		Baltimore County—Quandra Greene	X
Secretary- Astrid Crookshank	X	Baltimore County—Caitlyn Holley	X
Treasurer—Kim Ritchey	X	Carroll County—Amanda Beacham	X
Immediate Past President—Marina Maier	X	Carroll County - Mariah Shiffman or Samantha	A
Business Rep—Barry Benesch	X	Frederick Co/ -Cindi Webb	X
Member-at-Large—Barb Dubik		Harford County—Julie Dobies	X
Member-at-Large—Kristen Miller	X	Howard County—Randi Albertsen	X
Member-at-Large—Deb Kamplain	X	PG County—Deborah Williams	A
Member at-Large —Imani Angela Rose		MoCo County—Jan Williams	X
Member-at-Large—Carolina Reyes	V	MoCo County - Tracey Clay	A
Member-at-Large- Syretha Storey		Washington County—April Singleton	X
Emeritus -		Guest —	
Guest - Cathy Neville	X		
Guest- Tim Davies, Kullman Accountant			

Outcomes for meeting:

- 1. Presentation of MSCCA Election results for Board approval**
- 2. Review and approve final FY 2025 budget and financials**
- 3. Share MSCCA Passion for Excellence Grant new webpage and application approval**
- 4. MSCCA Leadership Symposium Oct. 10th- updates and Board support**

Call to Order 11:09am

(Turn your cell phones 'OFF'/or 'vibrate' ONLY) President- Lisa Dickinson

Some members coming in on Zoom, and accountants from Kullman

Introductions of Board Members and Guests Chris Peusch,

Executive Director intro Tim Davies, Kullman Accountant

Minutes- August 15, 2024 Board meeting minutes Astrid Crookshank, Secretary

Reviewed and voted after Budget and Election.

New Business:

Overview of MSCCA FY 2025 budget by Kullman Accounting Services-discussion and final adoption.

Treasurer's Report Kim Ritchey, Treasurer and Kullman Accounting Services

Tim Davies, Kim and Chris met to review the budget.

Tim presented the Budget development process, projecting a 3% growth. No surprises, very similar to prior year. Current overall net 10k above where we projected. P&L looks good.

No questions from the board.

MOTION 1: Pass budget as presented: Deb/Quandra. Vote passed, all in favor.

Nominating Committee presentation of final election results for 2025-2027 Board of Directors for approval

Marina Maier, Chair, Barry Benesch Co-Chair and Committee- presentation, discussion, and approval.

ELECTION REPORT:

Committee met yesterday: Marina, Chris, Barry, Amanda, Deb, Tracy, 30 ballots collected.

RESULTS:

Pres: Lisa Dickinson

VP: Ruthi Claytor

2nd VP: Imani Angela Rose

Treasurer: Kim Ritchey

Secretary: Astrid Crookshank

Members at Large: 6 spots, Most tallies in order

1. Quandra Greene
2. Carolina Reyes
3. Deb Kamplain
4. Dianne Mellot
5. Kristin Miller
6. Rita Harrell and Drukeen Nolan TIE -same number

Recommended a Runoff vote be sent to the 30 ballots, to vote for one to take the 6th spot. Sep 19th to Oct 3

The member that does not get position 6 will become an alternate.

Motion 2 Ruthi,/April Accept election results as it stands with the runoff plan. All in favor,motion passed

Motion 3 April/Amanda -Accept Minutes from August - Vote - all in favor.Motion passed.

Treasurer's Report: Kim Ritchey. Small items: Following up on a payroll discrepancy from ADP,
Question - MSDE payments for CBTS? Those are received, Symposium payments still due.

Motion 4: Deb/Julie Accept Financial reports as distributed. Vote- All in favor. Passed.

**MSCCA Passion for Excellence Grant updates, review webpage and grant open on October 15 th . -Ruthie
Claytor MSCCA Passion for Excellence Grant new webpage and application approval**

Open soon, ALL online applications only. Grant will be presented during a session at the Symposium.

Updating online platform and language of application.

Will add testimonial collection from past winners to add to the website.

Grant is funded through Baskets and raffles. Discuss adding a donate button on website just for the grant

Motion 5: Cindi/Astrid Accept PFE Grant proposals for upcoming grant year. vote - all in favor.

**MSCCA Leadership Symposium, Partners in Progress on Oct. 10 th - marketing, raffles, and engagement from
Board.**

Professional Development: Chair- Astrid Crookshank

MSCCA Hybrid Leadership Symposium: Partners in Progress registration open! Symposium held- Thursday, Oct. 10, 2024-

DoubleTree Hilton Columbia-Approximately Hybrid and partner with Head Start and United

Way of Central Maryland. Over 130 registered thus far, MSDE approved support for symposium. Marketing from chapters and Board
to increase registration to 200 by Oct. 3rd.-, roles and responsibilities, raffle baskets and
more-Astrid C.

Need more BOARD MEMBER responses, Chair will resend email to gather more Members arrival times for Symposium. Will assign
facilitation jobs to board members. This is a more formal event with leaders in the field, please dress in Maryland flag colors and let us
know if you need a Maryland scarf to wear that day.

Latinx Coalition of MSCCA- consideration discussion- invite Charo Torres to October Board meeting

Carolina: Latina Child Care ASsoc has grown, Charo has stepped down, consider a coalition with MSCCA.

Consider a chapter type approach, to represent the community within MSCCA. Discussion of how to incorporate the group
according to ByLaws. Decision to Invite Charo to the next Board meeting to further discuss options.

Old Business:

Committee Reports

ARTICLE XI

COMMITTEES

**The following will be standing committees, included but not limited to: Nominating, Administrative and By-laws, Legislative,
Membership and Member Services and Professional Development.** The President shall
appoint such Standing and Ad Hoc Committees as may be needed.

See Committee brief descriptions in your orientation binder.

Nominating Committee: Past President Chair, Chapter Representatives participate in committee-Marina Maier, Chair and All Chapter Presidents/Leaders are committee members.

Legislative - Legislative Task Force, Public Policy & Program Oversight and Regulations: Carolina Reyes, Member at Large, Chair

Chris updates: Among other items, Working on property tax credits for Child care business owners, Randi: Get option for child Care providers to participate in larger county HEALTH benefits pool. Program will pay the employer portion, at a lower cost due to larger pool. Looking at Kentucky model, of additional funds for child care providers to cover costs of child care at their program. Looking at Policies and licensing issues within Excels, fingerprinting changes, Clackamas COLlege applying to Maryland to be a CCCPDF site for full Spanish lang ECE degree options. Looking now for funding for 10 students to go through Clackamas program. Fight for credentialing continues. CCS fight for 30 day true up. At meeting CCS says they will transition to 30 days by Jan 1.

Documents and Maryland Matters article provided to Board sharing advocacy and future initiatives.

Evening in Annapolis for Child Care – Save the Date – Feb. 10, 2025.

Administration and Bylaws Committee- Imani-Angela Rose and Barry Benesch

Membership and Membership Services- Chair/s Lisa Dickinson, Caitlin Holley-

Membership Committee will meet in September with TBG and Kullman Accounting Services to discuss and implement protocols related to membership roles/responsibilities moving forward due to Chuck's retirement.

At the Nest board meeting, Membership fee structure will be reviewed and approved.

Nominating Committee: Marina Maier and Chapter Presidents' – Election results under new business

Licensing, Oversight and Regulations: Members have expressed concerns related to licensing non compliances.

Workforce Advancement Branch: Child Care Credential program new stakeholder committee being formed by MSDE for new career ladder- no word on who and when this will happen. Continued advocacy including letter to Secretary Grady, meeting with Comptroller, and media attention. Delegate Palakvish Carr discussed a potential hearing to ask questions of MSDE in late fall.

Maryland EXCELS: Concerns related to licensing violations and EXCELS ratings significant drop- policy change recommended.

Child Care Scholarships- See chart of payment schedule attached in Board meeting documents. MSCCA met with Comptroller office to discuss True up reconciliation delays and policies around attendance vs. enrollment. MSDE stated at the Child Care statewide summit in September- the True Up will be fixed by the end of 2024 and reconciliation process and payments will improve to 30 days not 90 days.

Family Engagement Coalition: meets quarterly

Business Member Representative: Barry Benesch-

Membership/Community Outreach/Communications/Committee : Lisa D., Caitlin H. will update membership list and send out to Board and Ruthie will provide info for the

October 2024 legacy page/Passion for Excellence Grant application for 2024-2025. New business.

National Child Care Association/NECPA: NECPA participating in MSCCA Symposium breakout session. NCCA developing ideas for priorities agenda to distinguish them

from other national cc association priorities at federal level and potential NCCA hill visits in future.

President's Report:

Chapter Reports: (Please submit your review in writing, meeting schedule and membership roster)

Anne Arundel County Courtney Feathers (The Goddard School Millersville) - Kick off two weeks ago, so far no legislators are coming. Inviting all MSCCA BOARD members to each chapter meeting. Let's share schedules to avoid same date/times.

Baltimore City Vacant

Baltimore County Quandra Green, Precious Ones ELC and Caitlin Holley(The Goddard School-Ownings Mills) Had meeting with EXCELS and Scholarship, Lisa recapped the EARN grant through Project ACT.

Carroll County Amanda Beecham (Carroll Community College) & Mariah Shifman, Celebree School in Carroll County: Updated spreadsheet of all centers- reaching out to get more members.

Frederick County Forming- Cindi Webb, The Learning Bee and Frederick County Day Montessori - met, generally small. trying to do more in person meetings to connect members. Invite Chris in Nov. Making calls to owners to invite.

Cecil/Harford County Julie Dobies, Kaplan Early Learning - Kickoff coming tomorrow. HCPS included on meetings.

Eastern Shore: Upper and Lower Vacant

Howard County- Randi Albertsen and Joan Johnson – Innovations in Education - First meeting next week.

Montgomery County Jan Williams St. Francis International School and Tracey Clay, Celebree School, Montgomery County - meet with OCCD today, presenting info on MSCCA COA partnership to support programs interested in Public Prek.

Prince George's County Deborah Williams-Jaycees Kids Care

Washington County (Western Maryland) Kim Ritchey & April Singleton -Ritchey's Totlot - start meetings next Tuesday. Mostly virtual meetings.

Southern, MD. vacant

Executive Director's Report- Christina Peusch

THANK YOU FOR YOUR LEADERSHIP AND SERVICE TO MSCCA BOARD OF DIRECTORS!

Next meeting is virtual on Thursday, October 17, 2024 at 1:00 pm VIRTUAL