MARYLAND STATE CHILD CARE ASSOCIATION

BOARD OF DIRECTORS MEETING -IN PERSON

Board Meeting DRAFT MINUTES

Thursday, Apr 16, 2026

Meeting Call to Order at 12:04 pm **Need 11 for Quorum**

Board Members		**Chapter Representatives**	
Executive Director– Chris Peusch-	0	Anne Arundel County—Courtney Feather	A
President- Lisa Dickinson	1	Baltimore City— Annie Reyes	
1st Vice Pres.– Ruthi Claytor	2	Baltimore County—Caitlyn Holley	A
2nd Vice Pres.– Imani Angela Rose	14	Baltimore County—	
Secretary– Astrid Crookshank	3	Carroll County - Amanda Beacham	A
Treasurer—Vacant		Carroll County—	
Immediate Past President—Marina Maier	10		
Business Rep—Barry Benesch	A	Frederick Co –Cindi Webb	A
Member-at-Large—Carolina Reyes	10	Harford County—Julie Dobies	12
Member-at-Large—Kristen Miller	9	Howard County—Randi Albertsen	13
Member-at-Large—Deb Kamplain	4	PG County—Deborah Williams	A
Member at-Large — Quandra Green	11	MoCo County—Jan Williams OR	
Member-at-Large–Diane Mellott	8	MoCo County - Tracey Clay	6
Member-at-Large– Rita Harrell	5	Washington County—April Singleton OR	7
Alt Member-at-Large - Drukeenu Nolan no vo		Washington County—Harmony Wilson	A
Guest -		Guest Marc Creighton, Kullman Assoc	0
Guest- Joan Johnson		Guest -Michelle Fecari member	0

Members noted present with a number to establish voting Quorum. 0= present but non voting , If 2 Chapter leaders present = 1 vote

Board Meeting Agenda

Date: April 16, 2026

Time: 12:00 PM – 2:00 PM

Location: In person Slayton House Columbia Maryland

Goals and Outcomes:

Announce Award for Chris from Montgomery County

1. MSCCA Conference by the Sea 2026 assignments

2. Advocacy updates- including Town Hall April 22 and Maryland Insurance

Commission hearing on General

Liability insurance issues for child care businesses in May and local updates

3. Office of Child Care Advisory Council agenda items

4. Passion for Excellence Grant- report out approval from Board

5. PreK workgroup- share report MSCCA helped to draft

1. Call to Order

Time: 12:00 PM

Presenter: President

2. Financial Report

Kullman assoc shared financials by email. Last month meeting

<u>Motion 1 - Imani/Ruthi Table the approval of Feb and March financials at the next</u>

<u>Board meeting. - Vote passed.</u>

Time: 12:05 PM

Presenter: Kullman Accountant- documents shared

Action: Vote

3. Quorum and Approval of Minutes of March Meeting

Time: 12:20 PM

Presenter: Secretary

<u>Motion2: Julie/Rita to approve the March 2026 minutes. Vote passed.</u>

Action: Vote

4. Chapter Reports

Time: 12:25 PM

Presenters: Chapter leadership

a. Chapters report out on their meetings and progress

b. Nominating Committee will work with Bylaws Committee to finalize the policies and procedures for upcoming
election cycle- Chapter leaders not running for office to be assigned to committee according to bylaws

c. Chapters meeting schedules and support for 2026- opportunities to use Bainum funds to hire professional
strategists

5. Committee Reports

Time: 12:45 PM

Presenters: Committee Chairs

a. Membership Committee- Cait, Kristen

a. Week of Young Child

b. Scripts – necessary for Board engagement to reach out to non-renewed members

c. New strategies to expand

b. Professional Development Committee- Astrid, Cait

a. 814 registered- CONGRATULATIONS!!!!!

511 in person, 190 virtual, over 200 exhibitors and speakers.

b. Baskets from Board

c. Board members attending, facilitating, and volunteering

Facilitators - dedicated lead stay in their rooms, dedicated virtual lead also, and additional help as needed for larger sessions. Most leads are experienced and strong. Orientation next Wed at 7.Leads will have Bios for the speaker, general info for attendees, volunteer badges and capes.

Baskets: please complete the raffle google form if needed. Bring baskets to Ruthi at the conference. Have stickers to go on each basket. Stop selling tickets at 6:30 Sat. gift cards in envelopes please to keep separately. 50/50 raffle board prepped. competition Batman vs Joker. Please bring costumes as available. add Cash app helps increase sales. Need lots of 5;s. leftover gift cards from Symposium will be incorporated.
Lisa and Caitlyn created a Master sheet with zoom links and all info needed for sessions. Will print a list of sessions, speakers and locations for all tables.
Activities
Registration is officially closed! No cancellations will be honored with refunds after April 4 th
Address Board not registered – please note Board is asked to make this a priority
VOUCHERS- ALL 335 must be sent to MSDE by today/tomorrow- Lisa is finishing and taking responsibility-MSCCA will need for payment as we have over 335 vouchers to be paid for registration -MSCCA must have leverage to push to expedite payments from MSDE vouchers- about 40-50 were cancelled.
Communication: All registered participants will be informed of upcoming steps, including receiving an invitation to the Attendee Hub app. The launch invite will be distributed on April 27 or 28.
Social media -Video commercial- superhero- great campaign- thanks to all the cape crusaders and to Caitlyn for making the videos!!
Hotel updates Sold our room blocks and have 5 host hotels!
Menu- chosen by PDC in March and BEO's are being developed by caterer to share for budget, costs initially look lower, need to add bar cost.
Registration prep St James Team will assemble the in- person registration envelopes, alphabetize- prep for CBTS on April 23.

Invoiced MSDE for $15,000 – not paid yet

Sponsors

MSDE, Maryland Health Benefits Exchange, Child Care Forward, Kaplan Early Learning, Novick Child Care Solutions, Goddard Schools of Maryland,

7. Theme

Tees and sweatshirts for swag store customers- Kim and Astrid

PDC attire for the event- look at the schedule Astrid provides

10. Speakers- working on presentation materials and final instructions for speakers and keynotes

Master spreadsheet -with all info for CBTS with Zoom links and virtual assignments- Lisa and Cait

King AV- needs access and communication/ charging -$31,059.9***0***

Raffles and baskets – Ruthi (3 different color tickets)

Google form distributes to PDC, Exhibitors and MSCCA Board to add you basket need by deadline***!***

e. Winners of all prizes- tickets pulled Saturday evening during dinner and posted in multiple ways – assign roles and responsibilities

Overview agenda and schedule -*distributed by email and paper copies at CBTS*

15. Badges for onsite

a. Registration pathways- Exhibitors- Red lanyard, Speakers- Black lanyards

Two day in person- Royal blue lanyards, 4 day full registration- Yellow lanyards

Add conference committee /volunteer ribbons

Activities

Thursday, May 1 st - VIP party – Chris sent Evite March- Party at Hampton Inn

Friday, May 2 nd

1. Yoga in ballroom and wellness room open sponsored by MHBE

2. Lunch offered- working with hotel to get info to share with attendees

3. Exhibitor Reception

4. Bay Breezes, Acoustic Music-Games- Hampton Inn- Broken String playing in lobbwith indoor and outdoor games.

5. Karaoke – Aloft - organized by the hotel

Saturday, May 2nd

1. Yoga in ballroom and Wellness room open

2. Boxed lunch- meal choice on badge

3. Pre-Dinner Mix and Mingle -Photo Booth open -music on speaker with Latino Child Care Association providing Latin music demonstration of flamenco Carolina R 5:30- 6 PMMSCCA and Arts for learning – Kofi African dance – 6-6:30 PM

4. Buffet dinner set up Centerpieces for dinner in afternoon

5. Dessert and Dance and Glow Party

Outreach/Grant Committee-Ruthi

a. Grant team met and will share report for Board approval

d. Bylaws Committee-Imani

Imani reviewed nomination items in the procedures manual that have been most recently included. Nominations checklist, tracker and specific points of nomination process. Aligning language with Bylaws.

Need to approve the committee since election and nominating process starts in May, nominating committee is composed of chapter leaders, except those who are nominated for a position. Collect and review nominations to ensure eligibility, communicate with nominees, to complete required documents. Present panel of nominees. by the end of summer.

Motion 4 : Accept the Procedure Manual section 10.16 covering nominations. Marina/Rita. Vote passed.

a. Need final protocols for Nominating Committee to move forward for the election

e. Nominating Committee-Marina

Marina has accepted chair position of this committee as past president, Barry nominated for co chair.

a. Schedule meetings and assign the committee

f. Advocacy and Legislative Committee-Carolina, Randi

a. Sine die April 13 th -legislative session concludes

Town hall next week as a recap of legislative session. Successful session related to the budget. THe budget included 14.4 million for CCS, needed money for Credentialing and Prek Expansion that were not in annual budget. Got $20 million added from Rainy day fund. Added money to CCS, Prek and Credentialing. They have Credentialing funding from now through 2030. with 10% increase each year. only bill that did not pass was the licensing bill, it will be taken up by the child care commission to amend and present next year. Adding Copays to CCS, will take time to get into affect. The extra fund will decrease the waitlist. Child Care workforce is now in law as a priority in the CCS. PreK expansion students are also prioritized.

Randi adn Carolina both testified and supported all the successes this year.

Carolina was chosen to go to Quebec with several other Maryland providers and MSDE reps to learn about their universal childcare model, which includes a report back to the state. Prek Career ladder is now codified. Credentialing is currently open, will be open for 2027, the Bill covers 2028-2030.

b. Budget and bills – provide info and prep for Town hall and CBTS Sunday keynote on advocacy updates

c. New coalition formed with MSCCA support to take over Montgomery Moving Forward's work- May 7 event to launch- Chris will invite C Impact to share details at June Board meeting

6. New Business

Time: 1:15 PM

Presenter: Ruthi

a. Passion for Excellence Grant- report and Board approval.

11 applications, Grant committee reviewed them. Collected $8000 from Baskets and net from T shirts at two conferences. Allocated some funds to each applicant to about $9500 in total. Seeking some discount for direct purchase items so that number may get reduced. Looking at ways to expand fundraising efforts.

Motion 3: Approve allocation of $9000 to the 2026 Passion For Excellence Grant awards. Julie/Tracey. Motion passed. (April abstained as an applicant.

OCC Advisory C*ouncil meeting May 21-agenda items*

PreK workgroup report

Town Hall April 22- flier for Board to distribute and register

Old Business

Time: 1:40 PM

Presenter: Board of Directors

Discussion: Follow-up on unresolved items from previous meetings

a. Week of Young Child- update from Membership

b. Newsletter submissions WOYC and highlights share with Chris and Cait

c. Nominating Committee will work with Bylaws Committee to finalize the policies and procedures for upcoming election cycle- Chapter leaders not running for office to be assigned to committee according to bylaws

d. Chapters meeting schedules and support for 2026- opportunities to use Bainum funds to hire professional strategists

8. Open Forum

Time: 1:50 PM

Presenter: Board of Directors

Discussion: Open floor for board members to raise additional issues or comments

9. Adjournment

Time: 2:04 PM

Presenter: President

Next Meeting is virtual and scheduled for Thursday, May 21, 2026 at noon